



ACCOUNTING AND FINANCE | AF-038

VAT and Indirect Tax Management

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Course content

Why Attend

VAT and other indirect taxes affect almost every transaction and are a frequent source of errors, penalties and cash leakage. Finance teams need practical knowledge to manage compliance and risk.

This Aractech course covers VAT principles, taxable supplies and place of supply, input tax recovery, invoicing requirements, cross-border transactions, VAT returns and reconciliations, e-invoicing and digital reporting, audits and VAT risk management. It provides general guidance and does not constitute tax advice.

Course Methodology

- Worked examples
- Case studies
- Return preparation exercises
- Group discussions
- Checklists

Course Objectives

- Explain VAT principles and mechanics
- Determine taxable supplies and place of supply
- Manage input tax recovery
- Meet invoicing and record requirements
- Handle cross-border transactions
- Prepare returns, manage audits and control VAT risk

Target Audience

- Tax and VAT specialists
- Accountants and finance managers

Course content

- Accounts payable and receivable staff
- Financial controllers

Course outline

Detailed course outline

Day-by-day outline for VAT and Indirect Tax Management.

Day 1 - VAT Principles

- 09:00-09:45 | How VAT works
- 09:45-10:30 | Taxable persons
- 10:30-11:00 | Supplies
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Supplies (continued)
- 11:45-12:30 | Rates and exemptions
- 12:30-14:00 | Exercise: VAT treatment

Day 2 - Place of Supply and Recovery

- 09:00-09:45 | Place of supply
- 09:45-10:30 | Input tax recovery
- 10:30-11:00 | Partial exemption
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Partial exemption (continued)
- 11:45-12:30 | Blocked costs
- 12:30-14:00 | Workshop: Recovery calculation

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Day 3 - Invoicing and Cross-Border

- 09:00-09:45 | Invoice requirements
- 09:45-10:30 | Imports and exports
- 10:30-11:00 | Intra-community supplies
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Intra-community supplies (continued)
- 11:45-12:30 | Reverse charge
- 12:30-14:00 | Exercise: Cross-border cases

Day 4 - Returns and Digital Reporting

- 09:00-09:45 | VAT returns
- 09:45-10:30 | Reconciliations
- 10:30-11:00 | E-invoicing
- 11:00-11:30 | Coffee break
- 11:30-11:45 | E-invoicing (continued)
- 11:45-12:30 | Digital reporting
- 12:30-14:00 | Lab: VAT return

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Day 5 - Audits and Risk

- 09:00-09:54 | VAT audits
- 09:54-10:48 | Common errors
- 10:48-11:00 | Controls
- 11:00-11:30 | Coffee break
- 11:30-12:12 | Controls (continued)
- 12:12-13:06 | Risk management
- 13:06-14:00 | Capstone: VAT risk review

Seminar dates

Available seminar dates

Live dates and pricing for VAT and Indirect Tax Management generated from the course details page.

Date	Location	Format	Fee
9 - 13 November 2026	Munich	Classroom	€3,225
14 - 18 December 2026	Barcelona	Classroom	€2,815
18 - 22 January 2027	Frankfurt	Classroom	€1,875
15 - 19 February 2027	Rome	Classroom	€3,460
15 - 19 March 2027	Kuala lumpur	Classroom	€1,925
19 - 23 April 2027	Barcelona	Classroom	€2,815
17 - 21 May 2027	London	Classroom	€2,315
21 - 25 June 2027	Geneva	Classroom	€4,315
19 - 23 July 2027	Barcelona	Classroom	€2,815
16 - 20 August 2027	Frankfurt	Classroom	€1,875

Seminar dates

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Live dates and pricing for VAT and Indirect Tax Management generated from the course details page.

Date	Location	Format	Fee
20 - 24 September 2027	Rome	Classroom	€3,460
18 - 22 October 2027	Kuala Lumpur	Classroom	€1,925
15 - 19 November 2027	Barcelona	Classroom	€2,815
20 - 24 December 2027	London	Classroom	€2,315
9 - 13 November 2026	Online / Live	Online / Live	€1,815
14 - 18 December 2026	Online / Live	Online / Live	€1,815
18 - 22 January 2027	Online / Live	Online / Live	€1,815
15 - 19 February 2027	Online / Live	Online / Live	€1,815
15 - 19 March 2027	Online / Live	Online / Live	€1,815
19 - 23 April 2027	Online / Live	Online / Live	€1,815

Seminar dates

Available seminar dates

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Date	Location	Format	Fee
17 - 21 May 2027	Online / Live	Online / Live	€1,815
21 - 25 June 2027	Online / Live	Online / Live	€1,815
19 - 23 July 2027	Online / Live	Online / Live	€1,815
16 - 20 August 2027	Online / Live	Online / Live	€1,815
20 - 24 September 2027	Online / Live	Online / Live	€1,815
18 - 22 October 2027	Online / Live	Online / Live	€1,815
15 - 19 November 2027	Online / Live	Online / Live	€1,815
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