

# aractech

Global Learning for Operational Leaders

## CONTRACT

CONTRACTS MANAGEMENT | CM-018

# The Essentials of Contracting and Contract Dispute Resolution

### Contact

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# Course content

## Why Attend

Contracts are the backbone of every commercial and construction project, defining rights, obligations, risks, and performance expectations between parties. However, unclear contract terms, poor administration, and inadequate risk allocation often lead to disputes, delays, and financial losses. This course provides a solid foundation in contracting principles and practical dispute resolution techniques. Participants will learn how contracts are formed, managed, and enforced, and how to prevent and resolve disputes efficiently using negotiation, mediation, arbitration, and other alternative dispute resolution methods.

## Course Methodology

• This course combines foundational legal and commercial theory with real-world case studies and practical exercises. Participants will review sample contracts, analyze dispute scenarios, and engage in role-play exercises for negotiation and settlement. Workshops will focus on identifying contract risks, drafting clear contractual clauses, and resolving disputes using structured approaches. Practical examples from construction and commercial projects will be used throughout the course.

## Course Objectives

- Understand the fundamentals of contract formation and execution
- Identify key contractual clauses and their implications
- Recognize common causes of contract disputes
- Apply effective contract administration practices
- Develop strategies for dispute avoidance and risk mitigation
- Understand alternative dispute resolution (ADR) methods

## Target Audience

- Project Managers and Construction Professionals
- Contract and Commercial Managers
- Procurement and Supply Chain Professionals
- Engineers and Site Managers

# Course outline

## Detailed course outline

Day-by-day outline for The Essentials of Contracting and Contract Dispute Resolution.

### Day 1 - Fundamentals of Contracting

- Introduction to contracts and legal principles
- Essential elements of a valid contract
- Types of contracts and procurement models
- Roles and responsibilities of contracting parties
- Contract documentation and structure

### Day 2 - Contract Administration and Performance

- Contract lifecycle management
- Monitoring performance and compliance
- Variations, instructions, and change management
- Payment terms and contractual obligations
- Record keeping and documentation control

### Day 3 - Understanding Contract Risks and Disputes

- Common causes of contract disputes
- Risk allocation in contracts
- Breach of contract and remedies
- Early warning signs of disputes
- Preventive contract management strategies

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### Day 4 - Dispute Resolution Mechanisms

- Negotiation techniques in contract disputes
- Mediation and conciliation processes
- Arbitration principles and procedures
- Litigation overview and when it applies
- Choosing the right dispute resolution method

### Day 5 - Practical Case Studies and Simulation

- Real-world contract dispute case studies
- Role-play: negotiation and settlement exercises
- Drafting dispute resolution strategies
- Lessons learned from major project disputes
- Final review and best practices in contracting

# Seminar dates

## Available seminar dates

Live dates and pricing for The Essentials of Contracting and Contract Dispute Resolution generated from the course details page.

Date	Location	Format	Fee
18 - 22 May 2026	Amsterdam	Classroom	€2,940
1 - 5 June 2026	London	Classroom	€2,975
8 - 12 June 2026	Barcelona	Classroom	€2,695
15 - 19 June 2026	Kuala Lumpur	Classroom	€1,785
6 - 10 July 2026	Istanbul	Classroom	€1,995
20 - 24 July 2026	Barcelona	Classroom	€2,695
3 - 7 August 2026	Vienna	Classroom	€2,975
<b>Live online option</b>		Online delivery is available at €1,250.	