



PROJECT MANAGEMENT | PM-036

# Project Governance for Sponsors and Steering Committees

## Contact

+31 85 7444446  
info@aractech.com  
<https://aractech.com>

## Address

Waarderweg 50, 2031PB Haarlem - Netherlands.

# Course content

## Why Attend

Project sponsors and steering committees play a decisive role in project success, yet many are unclear about their responsibilities. Effective governance provides direction, decisions and support at the right time.

This Aractech course covers governance structures, sponsor accountabilities, steering committee roles, decision-making, stage gates, reading project reports, intervening in troubled projects and benefits ownership. Participants practise steering committee decisions.

## Course Methodology

- Executive discussions
- Steering committee simulations
- Case studies
- Report review exercises
- Action planning

## Course Objectives

- Explain project governance structures
- Fulfil the role of project sponsor
- Run effective steering committees
- Make timely stage-gate decisions
- Interpret project reports and challenge assumptions
- Own benefits and support project teams

## Target Audience

- Project sponsors
- Steering committee members

# Course content

- Senior executives
- Programme directors

# Course outline

## Detailed course outline

Day-by-day outline for Project Governance for Sponsors and Steering Committees.

### Day 1 - Project Governance

- 09:00-09:45 | Why governance matters
- 09:45-10:30 | Structures
- 10:30-11:00 | Roles
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Roles (continued)
- 11:45-12:30 | Common failures
- 12:30-14:00 | Exercise: Governance review

### Day 2 - The Sponsor Role

- 09:00-09:45 | Sponsor accountabilities
- 09:45-10:30 | Business case ownership
- 10:30-11:00 | Relationship with project manager
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Relationship with project manager (continued)
- 11:45-12:30 | Time commitment
- 12:30-14:00 | Workshop: Sponsor charter

# Course outline

## Detailed course outline

Day-by-day outline for Project Governance for Sponsors and Steering Committees.

### Day 3 - Steering Committees

- 09:00-09:39 | Terms of reference
- 09:39-10:56 | Meeting design
- 10:56-11:00 | Decision-making
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Decision-making (continued)
- 12:05-12:43 | Escalations
- 12:43-14:00 | Simulation: Steering committee

### Day 4 - Reading Reports

- 09:00-09:45 | Status reports
- 09:45-10:30 | Warning signs
- 10:30-11:00 | Asking questions
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Asking questions (continued)
- 11:45-12:30 | Assurance
- 12:30-14:00 | Case study: Missed warning signs

# Course outline

## Detailed course outline

Day-by-day outline for Project Governance for Sponsors and Steering Committees.

### **Day 5 - Benefits and Intervention**

- 09:00-09:54 | Benefits ownership
- 09:54-10:48 | Intervening
- 10:48-11:00 | Stopping projects
- 11:00-11:30 | Coffee break
- 11:30-12:12 | Stopping projects (continued)
- 12:12-13:06 | Lessons
- 13:06-14:00 | Capstone: Governance improvement plan

# Seminar dates

## Available seminar dates

Live dates and pricing for Project Governance for Sponsors and Steering Committees generated from the course details page.

| Date                  | Location     | Format    | Fee    |
|-----------------------|--------------|-----------|--------|
| 9 - 13 November 2026  | Munich       | Classroom | €3,225 |
| 14 - 18 December 2026 | Amsterdam    | Classroom | €2,830 |
| 18 - 22 January 2027  | Frankfurt    | Classroom | €1,875 |
| 15 - 19 February 2027 | Rome         | Classroom | €3,460 |
| 15 - 19 March 2027    | Kuala lumpur | Classroom | €1,925 |
| 19 - 23 April 2027    | Barcelona    | Classroom | €2,815 |
| 17 - 21 May 2027      | London       | Classroom | €2,315 |
| 21 - 25 June 2027     | Munich       | Classroom | €3,225 |
| 19 - 23 July 2027     | Amsterdam    | Classroom | €2,830 |
| 16 - 20 August 2027   | Frankfurt    | Classroom | €1,875 |

# Seminar dates

## Available seminar dates

Live dates and pricing for Project Governance for Sponsors and Steering Committees generated from the course details page.

| Date                   | Location      | Format        | Fee    |
|------------------------|---------------|---------------|--------|
| 20 - 24 September 2027 | Rome          | Classroom     | €3,460 |
| 18 - 22 October 2027   | Kuala lumpur  | Classroom     | €1,925 |
| 15 - 19 November 2027  | Barcelona     | Classroom     | €2,815 |
| 20 - 24 December 2027  | London        | Classroom     | €2,315 |
| 9 - 13 November 2026   | Online / Live | Online / Live | €1,815 |
| 14 - 18 December 2026  | Online / Live | Online / Live | €1,815 |
| 18 - 22 January 2027   | Online / Live | Online / Live | €1,815 |
| 15 - 19 February 2027  | Online / Live | Online / Live | €1,815 |
| 15 - 19 March 2027     | Online / Live | Online / Live | €1,815 |
| 19 - 23 April 2027     | Online / Live | Online / Live | €1,815 |

# Seminar dates

## Available seminar dates

Live dates and pricing for Project Governance for Sponsors and Steering Committees generated from the course details page.

| Date                   | Location      | Format        | Fee    |
|------------------------|---------------|---------------|--------|
| 17 - 21 May 2027       | Online / Live | Online / Live | €1,815 |
| 21 - 25 June 2027      | Online / Live | Online / Live | €1,815 |
| 19 - 23 July 2027      | Online / Live | Online / Live | €1,815 |
| 16 - 20 August 2027    | Online / Live | Online / Live | €1,815 |
| 20 - 24 September 2027 | Online / Live | Online / Live | €1,815 |
| 18 - 22 October 2027   | Online / Live | Online / Live | €1,815 |
| 15 - 19 November 2027  | Online / Live | Online / Live | €1,815 |
| 20 - 24 December 2027  | Online / Live | Online / Live | €1,815 |