



aractech

Global Learning for Operational Leaders

PROJECT MANAGEMENT | PM-016

Mastering Project Management Office (PMO)

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Course content

Why Attend

Course Introduction

Welcome to the Mastering Project Management Office (PMO) Training – your key to unlocking the potential of effective project management within your organization! In today's fast-paced business environment, PMOs play a crucial role in ensuring project success and aligning project outcomes with strategic goals.

Course Methodology

Course Objectives

Target Audience

Course outline

Detailed course outline

Day-by-day outline for Mastering Project Management Office (PMO).

Day 1 - Understanding the PMO Landscape

- Introduction to PMOs: Definition, roles, and importance
- Types of PMOs: Enterprise PMO, Project-Specific PMO, and Center of Excellence
- Aligning PMOs with organizational strategy
- Establishing a compelling case for a PMO

Day 2 - PMO Frameworks and Methodologies

- Project Management Frameworks (PMBOK, Agile, Waterfall)
- Choosing the right methodology for your PMO
- Adapting PMO processes to various project lifecycles
- Best practices for project initiation within a PMO

Day 3 - PMO Processes and Tools

- Key PMO processes: Planning, Execution, Monitoring, and Closing
- PMO documentation and templates
- Leveraging project management tools for PMO success
- Data analytics, metrics, and performance measurement in a PMO

A photograph of two men in a professional setting. One man in a white shirt is holding a document and pointing at it, while the other man in a plaid shirt is looking at it with a smile. The background is slightly blurred, showing office shelves and a cactus.

Course outline

Detailed course outline

Day-by-day outline for Mastering Project Management Office (PMO).

Day 4 - PMO Governance and Stakeholder Management

- PMO governance structures and models
- Defining roles and responsibilities within a PMO
- Stakeholder identification and engagement strategies
- Effective communication and reporting in PMO governance

Day 5 - Implementing and Maturing the PMO

- Steps to implement a successful PMO
- PMO maturity models and continuous improvement
- Developing a customized PMO roadmap
- Real-world case studies and success stories

Seminar dates

Available seminar dates

Live dates and pricing for Mastering Project Management Office (PMO) generated from the course details page.

Date	Location	Format	Fee
22 - 26 June 2026	Istanbul	Classroom	€1,995
13 - 17 July 2026	Vienna	Classroom	€2,975
17 - 21 August 2026	Barcelona	Classroom	€2,695
21 - 25 September 2026	Paris	Classroom	€3,150
19 - 23 October 2026	Frankfurt	Classroom	€2,275
2 - 6 November 2026	Barcelona	Classroom	€2,695
21 - 25 December 2026	Frankfurt	Classroom	€2,275

Live online option

Online delivery is available at €1,250.