



IT MANAGEMENT AND CYBER SECURITY | IMCS-025

# IT Asset and Software Licence Management

## Contact

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## Address

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# Course content

## Why Attend

Organisations often do not know exactly what hardware and software they own, where it is or whether licences are compliant. Poor IT asset management leads to wasted spend, security gaps and audit penalties.

This Aractech course covers IT asset management processes, asset discovery and inventory, configuration management databases, hardware life cycle, software licence models, compliance and vendor audits, optimisation and governance. Participants build an asset management plan.

## Course Methodology

- Process presentations
- Licence calculation exercises
- Case studies
- Audit simulation
- Planning workshop

## Course Objectives

- Explain IT asset management processes and value
- Discover and inventory hardware and software
- Manage asset life cycles
- Understand software licence models
- Prepare for and manage vendor audits
- Optimise asset and licence spending

## Target Audience

- IT asset managers
- Software licence managers

# Course content

- IT operations staff
- Procurement professionals

# Course outline

## Detailed course outline

Day-by-day outline for IT Asset and Software Licence Management.

### Day 1 - IT Asset Management

- 09:00-09:39 | Purpose and benefits
- 09:39-10:18 | Processes
- 10:18-10:57 | Roles
- 10:57-11:00 | Standards
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Standards (continued)
- 12:05-12:43 | Maturity
- 12:43-14:00 | Exercise: Asset baseline

### Day 2 - Discovery and Inventory

- 09:00-09:39 | Discovery tools
- 09:39-10:18 | CMDB
- 10:18-10:57 | Data quality
- 10:57-11:00 | Reconciliation
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Reconciliation (continued)
- 12:05-12:43 | Asset tagging
- 12:43-14:00 | Workshop: Inventory plan

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### Day 3 - Hardware Life Cycle

- 09:00-09:39 | Procurement
- 09:39-10:18 | Deployment
- 10:18-10:57 | Maintenance
- 10:57-11:00 | Refresh
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Refresh (continued)
- 12:05-12:43 | Disposal and data wiping
- 12:43-14:00 | Exercise: Life cycle policy

### Day 4 - Software Licensing

- 09:00-09:39 | Licence models
- 09:39-10:18 | Cloud and subscription licensing
- 10:18-10:57 | Compliance
- 10:57-11:00 | Vendor audits
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Vendor audits (continued)
- 12:05-12:43 | Optimisation
- 12:43-14:00 | Case study: Vendor audit

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### **Day 5 - Governance and Optimisation**

- 09:00-09:45 | Policies
- 09:45-10:30 | KPIs
- 10:30-11:00 | Savings
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Savings (continued)
- 11:45-12:30 | Reporting
- 12:30-13:15 | Improvement
- 13:15-14:00 | Capstone: ITAM plan

# Seminar dates

## Available seminar dates

Live dates and pricing for IT Asset and Software Licence Management generated from the course details page.

| Date                   | Location     | Format    | Fee    |
|------------------------|--------------|-----------|--------|
| 18 - 22 January 2027   | Frankfurt    | Classroom | €1,875 |
| 15 - 19 February 2027  | Barcelona    | Classroom | €2,815 |
| 15 - 19 March 2027     | Frankfurt    | Classroom | €1,875 |
| 19 - 23 April 2027     | Rome         | Classroom | €3,460 |
| 17 - 21 May 2027       | Kuala lumpur | Classroom | €1,925 |
| 21 - 25 June 2027      | Barcelona    | Classroom | €2,815 |
| 19 - 23 July 2027      | London       | Classroom | €2,315 |
| 16 - 20 August 2027    | Frankfurt    | Classroom | €1,875 |
| 20 - 24 September 2027 | Barcelona    | Classroom | €2,815 |
| 18 - 22 October 2027   | Frankfurt    | Classroom | €1,875 |

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