



IT MANAGEMENT AND CYBER SECURITY | IMCS-029

Information Security Policies and Standards Development

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Course content

Why Attend

Information security policies and standards set expectations for how people and systems protect information. Policies that are unclear, unrealistic or outdated undermine security and compliance.

This Aractech course covers policy frameworks, writing security policies, standards and procedures, mapping to frameworks such as ISO 27001 and NIST, stakeholder consultation, approval and communication, exceptions and policy compliance monitoring. Participants draft key security policies.

Course Methodology

- Writing workshops
- Framework mapping exercises
- Templates
- Case studies
- Peer review

Course Objectives

- Design an information security policy framework
- Write clear and enforceable security policies
- Develop supporting standards and procedures
- Map policies to recognised frameworks
- Manage exceptions and approvals
- Monitor policy compliance

Target Audience

- Information security managers
- IT governance professionals

Course content

- Compliance officers
- Risk managers

Course outline

Detailed course outline

Day-by-day outline for Information Security Policies and Standards Development.

Day 1 - Policy Frameworks

- 09:00-09:39 | Purpose of policies
- 09:39-10:18 | Hierarchy of documents
- 10:18-10:57 | Framework alignment
- 10:57-11:00 | Ownership
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Ownership (continued)
- 12:05-12:43 | Common problems
- 12:43-14:00 | Exercise: Policy gap review

Day 2 - Writing Policies

- 09:00-09:39 | Policy structure
- 09:39-10:18 | Clear language
- 10:18-10:57 | Scope and roles
- 10:57-11:00 | Enforceability
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Enforceability (continued)
- 12:05-12:43 | Templates
- 12:43-14:00 | Workshop: Drafting a policy

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Day 3 - Standards and Procedures

- 09:00-09:39 | Technical standards
- 09:39-10:18 | Procedures
- 10:18-10:57 | Baselines
- 10:57-11:00 | Guidelines
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Guidelines (continued)
- 12:05-12:43 | Mapping
- 12:43-14:00 | Exercise: Writing a standard

Day 4 - Approval and Communication

- 09:00-09:39 | Consultation
- 09:39-10:18 | Approval
- 10:18-10:57 | Communication
- 10:57-11:00 | Awareness
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Awareness (continued)
- 12:05-12:43 | Exceptions
- 12:43-14:00 | Case study: Policy rollout

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Day 5 - Compliance and Maintenance

- 09:00-09:45 | Monitoring compliance
- 09:45-10:30 | Metrics
- 10:30-11:00 | Reviews
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Reviews (continued)
- 11:45-12:30 | Updates
- 12:30-13:15 | Audits
- 13:15-14:00 | Capstone: Policy set

Seminar dates

Available seminar dates

Live dates and pricing for Information Security Policies and Standards Development generated from the course details page.

Date	Location	Format	Fee
2 - 6 November 2026	Istanbul	Classroom	€1,978
21 - 25 December 2026	Vienna	Classroom	€3,225
18 - 22 January 2027	Rome	Classroom	€3,460
15 - 19 February 2027	Geneva	Classroom	€4,315
15 - 19 March 2027	Amsterdam	Classroom	€2,830
19 - 23 April 2027	London	Classroom	€2,315
17 - 21 May 2027	Amsterdam	Classroom	€2,830
21 - 25 June 2027	London	Classroom	€2,315
19 - 23 July 2027	Istanbul	Classroom	€1,978
16 - 20 August 2027	Vienna	Classroom	€3,225

Seminar dates

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Date	Location	Format	Fee
20 - 24 September 2027	Rome	Classroom	€3,460
18 - 22 October 2027	Cape Town	Classroom	€1,625
15 - 19 November 2027	Amsterdam	Classroom	€2,830
20 - 24 December 2027	London	Classroom	€2,315
2 - 6 November 2026	Online / Live	Online / Live	€1,815
21 - 25 December 2026	Online / Live	Online / Live	€1,815
18 - 22 January 2027	Online / Live	Online / Live	€1,815
15 - 19 February 2027	Online / Live	Online / Live	€1,815
15 - 19 March 2027	Online / Live	Online / Live	€1,815
19 - 23 April 2027	Online / Live	Online / Live	€1,815

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Date	Location	Format	Fee
17 - 21 May 2027	Online / Live	Online / Live	€1,815
21 - 25 June 2027	Online / Live	Online / Live	€1,815
19 - 23 July 2027	Online / Live	Online / Live	€1,815
16 - 20 August 2027	Online / Live	Online / Live	€1,815
20 - 24 September 2027	Online / Live	Online / Live	€1,815
18 - 22 October 2027	Online / Live	Online / Live	€1,815
15 - 19 November 2027	Online / Live	Online / Live	€1,815
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