

ACCOUNTING AND FINANCE | AF-046

Financial Management for Non-Profit Organisations

Contact

+31 85 7444446
info@aractech.com
https://aractech.com

Address

Waarderweg 50, 2031PB Haarlem - Netherlands.

Course content

Why Attend

Non-profit organisations must manage restricted funds, donor requirements, grants and limited resources while maintaining transparency. Good financial management builds donor confidence and sustainability.

This Aractech course covers non-profit financial frameworks, fund accounting, budgeting for programmes, grant management and donor reporting, cost allocation, internal controls, financial sustainability and reporting to boards. Participants build a programme budget.

Course Methodology

- Practical exercises
- Case studies
- Budget workshops
- Group discussions
- Templates

Course Objectives

- Understand non-profit financial frameworks
- Apply fund accounting and restrictions
- Budget for programmes and projects
- Manage grants and donor reporting
- Allocate costs and recover overheads
- Strengthen controls and financial sustainability

Target Audience

- Finance managers in NGOs and charities
- Programme managers

Course content

- Grant managers
- Board treasurers

Course outline

Detailed course outline

Day-by-day outline for Financial Management for Non-Profit Organisations.

Day 1 - Non-Profit Finance

- 09:00-09:45 | Non-profit context
- 09:45-10:30 | Accounting frameworks
- 10:30-11:00 | Stakeholders
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Stakeholders (continued)
- 11:45-12:30 | Transparency
- 12:30-14:00 | Exercise: Financial health check

Day 2 - Fund Accounting

- 09:00-09:45 | Restricted and unrestricted funds
- 09:45-10:30 | Fund tracking
- 10:30-11:00 | Reporting
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Reporting (continued)
- 11:45-12:30 | Reconciliations
- 12:30-14:00 | Workshop: Fund accounting

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Day 3 - Budgeting and Grants

- 09:00-09:45 | Programme budgets
- 09:45-10:30 | Grant proposals
- 10:30-11:00 | Donor requirements
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Donor requirements (continued)
- 11:45-12:30 | Reporting
- 12:30-14:00 | Lab: Programme budget

Day 4 - Costs and Controls

- 09:00-09:45 | Cost allocation
- 09:45-10:30 | Overhead recovery
- 10:30-11:00 | Internal controls
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Internal controls (continued)
- 11:45-12:30 | Fraud risks
- 12:30-14:00 | Case study: Donor audit

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Day 5 - Sustainability

- 09:00-09:54 | Reserves
- 09:54-10:48 | Diversified funding
- 10:48-11:00 | Board reporting
- 11:00-11:30 | Coffee break
- 11:30-12:12 | Board reporting (continued)
- 12:12-13:06 | Financial strategy
- 13:06-14:00 | Capstone: Financial sustainability plan

Seminar dates

Available seminar dates

Live dates and pricing for Financial Management for Non-Profit Organisations generated from the course details page.

Date	Location	Format	Fee
16 - 20 November 2026	Istanbul	Classroom	€1,978
7 - 11 December 2026	London	Classroom	€2,315
21 - 25 December 2026	Barcelona	Classroom	€2,815
18 - 22 January 2027	Istanbul	Classroom	€1,978
15 - 19 February 2027	Amsterdam	Classroom	€2,830
15 - 19 March 2027	Cape Town	Classroom	€1,625
19 - 23 April 2027	Barcelona	Classroom	€2,815
17 - 21 May 2027	London	Classroom	€2,315
21 - 25 June 2027	Munich	Classroom	€3,225
19 - 23 July 2027	Madrid	Classroom	€3,400

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