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CONTRACTS MANAGEMENT | CON-030

Digital Contracts, E-Signatures and Smart Contracts

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Course content

Why Attend

Contracting is going digital. Agreements are now created from templates in contract lifecycle platforms, negotiated online, signed electronically and stored in searchable repositories, while blockchain-based smart contracts promise automatic execution of certain obligations. These developments bring efficiency and control, but also raise questions of legal validity, security, evidence and governance.

This Digital Contracts, E-Signatures and Smart Contracts training course explains the technologies and legal principles behind digital contracting. Participants learn about electronic contract formation, types of electronic signatures and their legal recognition, contract lifecycle management systems, clause libraries and automation, smart contracts and blockchain, data security and records, and how to implement digital contracting in an organisation.

Course Methodology

• The course combines explanation of legal principles with demonstrations and practical exercises. Participants map their current contracting process, evaluate e-signature options for different documents, design a clause library structure, assess smart contract use cases and prepare a digital contracting implementation plan.

Course Objectives

• Explain how contracts can be formed and evidenced electronically

• Distinguish types of electronic signatures and their legal status

• Identify documents that may require special formalities

• Describe the capabilities of contract lifecycle management systems

• Use templates, clause libraries and automation effectively

• Explain smart contracts, their uses and limitations

Target Audience

• Contract and commercial managers

• In-house legal teams and legal operations staff

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Course content

- Procurement professionals
- Sales operations staff

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Course outline

Detailed course outline

Day-by-day outline for Digital Contracts, E-Signatures and Smart Contracts.

Day 1 - Contracting in the Digital Age

- 09:00-09:34 | Trends driving digital contracting
- 09:34-10:08 | Electronic contract formation and acceptance
- 10:08-10:42 | Click-wrap, browse-wrap and online terms
- 10:42-11:00 | Evidence and admissibility of electronic contracts
- 11:00-11:30 | Coffee break
- 11:30-11:46 | Evidence and admissibility of electronic contracts (continued)
- 11:46-12:20 | International legal frameworks in overview
- 12:20-12:53 | Risks and benefits of digital contracting
- 12:53-14:00 | Exercise: mapping your current contracting process

Day 2 - Electronic Signatures

- 09:00-09:34 | Simple, advanced and qualified electronic signatures
- 09:34-10:08 | Legal recognition of electronic signatures internationally
- 10:08-10:42 | Documents that may require wet signatures or notarisation
- 10:42-11:00 | Identity verification and signer authentication
- 11:00-11:30 | Coffee break
- 11:30-11:46 | Identity verification and signer authentication (continued)
- 11:46-12:20 | Audit trails and signature certificates
- 12:20-12:53 | Selecting an e-signature solution
- 12:53-14:00 | Workshop: choosing signature methods for document types

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Day 3 - Contract Lifecycle Management Systems

- 09:00-09:34 | Capabilities of contract lifecycle platforms
- 09:34-10:08 | Templates, clause libraries and playbooks
- 10:08-10:42 | Automated drafting and approval workflows
- 10:42-11:00 | Contract repositories, metadata and search
- 11:00-11:30 | Coffee break
- 11:30-11:46 | Contract repositories, metadata and search (continued)
- 11:46-12:20 | Obligation tracking and renewal alerts
- 12:20-12:53 | Integration with procurement and sales systems
- 12:53-14:00 | Exercise: designing a clause library structure

Day 4 - Smart Contracts and Emerging Technology

- 09:00-09:30 | What smart contracts are and how they operate
- 09:30-10:00 | Blockchain basics for contract professionals
- 10:00-11:00 | Practical use cases in payments, supply chain and trade
- 11:00-11:30 | Coffee break
- 11:30-12:00 | Legal enforceability and limitations of smart contracts
- 12:00-12:30 | Artificial intelligence for contract review and analysis
- 12:30-13:00 | Risks of automation errors and bias
- 13:00-14:00 | Workshop: evaluating smart contract use cases

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Day 5 - Security, Governance and Implementation

- 09:00-09:39 | Information security for digital contract repositories
- 09:39-10:18 | Data protection and confidentiality obligations
- 10:18-10:57 | Electronic records retention and archiving
- 10:57-11:00 | Governance and access controls for contract systems
- 11:00-11:30 | Coffee break
- 11:30-12:06 | Governance and access controls for contract systems (continued)
- 12:06-12:44 | Change management and user adoption
- 12:44-13:22 | Measuring benefits of digital contracting
- 13:22-14:00 | Personal action plan for digital contracting

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Seminar dates

Available seminar dates

Live dates and pricing for Digital Contracts, E-Signatures and Smart Contracts generated from the course details page.

Date	Location	Format	Fee
7 - 11 December 2026	London	Classroom	**€2,915**
14 - 18 December 2026	Barcelona	Classroom	**€2,275**
21 - 25 December 2026	Frankfurt	Classroom	**€2,175**
11 - 15 January 2027	London	Classroom	**€2,915**
18 - 22 January 2027	Barcelona	Classroom	**€2,275**
25 - 29 January 2027	Frankfurt	Classroom	**€2,175**
4 - 8 January 2027	Dubai	Classroom	**€2,845**
15 - 19 February 2027	London	Classroom	**€2,915**
22 - 26 February 2027	Barcelona	Classroom	**€2,275**
1 - 5 February 2027	Frankfurt	Classroom	**€2,175**

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Seminar dates

Available seminar dates

Live dates and pricing for Digital Contracts, E-Signatures and Smart Contracts generated from the course details page.

Date	Location	Format	Fee
8 - 12 February 2027	Geneva	Classroom	**€3,315**
22 - 26 March 2027	London	Classroom	**€2,915**
1 - 5 March 2027	Barcelona	Classroom	**€2,275**
8 - 12 March 2027	Frankfurt	Classroom	**€2,175**
15 - 19 March 2027	Istanbul	Classroom	**€2,825**
5 - 9 April 2027	London	Classroom	**€2,915**
12 - 16 April 2027	Barcelona	Classroom	**€2,275**
19 - 23 April 2027	Frankfurt	Classroom	**€2,175**
26 - 30 April 2027	Kuala lumpur	Classroom	**€2,425**
10 - 14 May 2027	London	Classroom	**€2,915**

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Seminar dates

Available seminar dates

Live dates and pricing for Digital Contracts, E-Signatures and Smart Contracts generated from the course details page.

Date	Location	Format	Fee
17 - 21 May 2027	Barcelona	Classroom	**€2,275**
24 - 28 May 2027	Frankfurt	Classroom	**€2,175**
3 - 7 May 2027	Madrid	Classroom	**€3,400**
7 - 11 June 2027	London	Classroom	**€2,915**
14 - 18 June 2027	Barcelona	Classroom	**€2,275**
21 - 25 June 2027	Frankfurt	Classroom	**€2,175**
26 - 30 July 2027	London	Classroom	**€2,915**
5 - 9 July 2027	Barcelona	Classroom	**€2,275**
12 - 16 July 2027	Frankfurt	Classroom	**€2,175**
19 - 23 July 2027	Paris	Classroom	**€2,810**

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Seminar dates

Available seminar dates

Live dates and pricing for Digital Contracts, E-Signatures and Smart Contracts generated from the course details page.

Date	Location	Format	Fee
2 - 6 August 2027	London	Classroom	**€2,915**
9 - 13 August 2027	Barcelona	Classroom	**€2,275**
16 - 20 August 2027	Frankfurt	Classroom	**€2,175**
23 - 27 August 2027	Rome	Classroom	**€2,830**
6 - 10 September 2027	London	Classroom	**€2,915**
13 - 17 September 2027	Barcelona	Classroom	**€2,275**
20 - 24 September 2027	Frankfurt	Classroom	**€2,175**
18 - 22 October 2027	London	Classroom	**€2,915**
25 - 29 October 2027	Barcelona	Classroom	**€2,275**
4 - 8 October 2027	Frankfurt	Classroom	**€2,175**

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Seminar dates

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Live dates and pricing for Digital Contracts, E-Signatures and Smart Contracts generated from the course details page.

Date	Location	Format	Fee
11 - 15 October 2027	Amsterdam	Classroom	**€3,215**
22 - 26 November 2027	London	Classroom	**€2,915**
1 - 5 November 2027	Barcelona	Classroom	**€2,275**
8 - 12 November 2027	Frankfurt	Classroom	**€2,175**
15 - 19 November 2027	Cape Town	Classroom	**€1,825**
6 - 10 December 2027	London	Classroom	**€2,915**
13 - 17 December 2027	Barcelona	Classroom	**€2,275**
20 - 24 December 2027	Frankfurt	Classroom	**€2,175**
27 - 31 December 2027	Dubai	Classroom	**€2,845**
7 - 11 December 2026	Online / Live	Online / Live	**€1,625**

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Seminar dates

Available seminar dates

Live dates and pricing for Digital Contracts, E-Signatures and Smart Contracts generated from the course details page.

Date	Location	Format	Fee
14 - 18 December 2026	Online / Live	Online / Live	**€1,625**
21 - 25 December 2026	Online / Live	Online / Live	**€1,625**
11 - 15 January 2027	Online / Live	Online / Live	**€1,625**
18 - 22 January 2027	Online / Live	Online / Live	**€1,625**
25 - 29 January 2027	Online / Live	Online / Live	**€1,625**
4 - 8 January 2027	Online / Live	Online / Live	**€1,625**
15 - 19 February 2027	Online / Live	Online / Live	**€1,625**
22 - 26 February 2027	Online / Live	Online / Live	**€1,625**
1 - 5 February 2027	Online / Live	Online / Live	**€1,625**
8 - 12 February 2027	Online / Live	Online / Live	**€1,625**

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Date	Location	Format	Fee
22 - 26 March 2027	Online / Live	Online / Live	**€1,625**
1 - 5 March 2027	Online / Live	Online / Live	**€1,625**
8 - 12 March 2027	Online / Live	Online / Live	**€1,625**
15 - 19 March 2027	Online / Live	Online / Live	**€1,625**
5 - 9 April 2027	Online / Live	Online / Live	**€1,625**
12 - 16 April 2027	Online / Live	Online / Live	**€1,625**
19 - 23 April 2027	Online / Live	Online / Live	**€1,625**
26 - 30 April 2027	Online / Live	Online / Live	**€1,625**
10 - 14 May 2027	Online / Live	Online / Live	**€1,625**
17 - 21 May 2027	Online / Live	Online / Live	**€1,625**

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Date	Location	Format	Fee
24 - 28 May 2027	Online / Live	Online / Live	**€1,625**
3 - 7 May 2027	Online / Live	Online / Live	**€1,625**
7 - 11 June 2027	Online / Live	Online / Live	**€1,625**
14 - 18 June 2027	Online / Live	Online / Live	**€1,625**
21 - 25 June 2027	Online / Live	Online / Live	**€1,625**
26 - 30 July 2027	Online / Live	Online / Live	**€1,625**
5 - 9 July 2027	Online / Live	Online / Live	**€1,625**
12 - 16 July 2027	Online / Live	Online / Live	**€1,625**
19 - 23 July 2027	Online / Live	Online / Live	**€1,625**
2 - 6 August 2027	Online / Live	Online / Live	**€1,625**

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9 - 13 August 2027	Online / Live	Online / Live	**€1,625**
16 - 20 August 2027	Online / Live	Online / Live	**€1,625**
23 - 27 August 2027	Online / Live	Online / Live	**€1,625**
6 - 10 September 2027	Online / Live	Online / Live	**€1,625**
13 - 17 September 2027	Online / Live	Online / Live	**€1,625**
20 - 24 September 2027	Online / Live	Online / Live	**€1,625**
18 - 22 October 2027	Online / Live	Online / Live	**€1,625**
25 - 29 October 2027	Online / Live	Online / Live	**€1,625**
4 - 8 October 2027	Online / Live	Online / Live	**€1,625**
11 - 15 October 2027	Online / Live	Online / Live	**€1,625**

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Date	Location	Format	Fee
22 - 26 November 2027	Online / Live	Online / Live	**€1,625**
1 - 5 November 2027	Online / Live	Online / Live	**€1,625**
8 - 12 November 2027	Online / Live	Online / Live	**€1,625**
15 - 19 November 2027	Online / Live	Online / Live	**€1,625**
6 - 10 December 2027	Online / Live	Online / Live	**€1,625**
13 - 17 December 2027	Online / Live	Online / Live	**€1,625**
20 - 24 December 2027	Online / Live	Online / Live	**€1,625**
27 - 31 December 2027	Online / Live	Online / Live	**€1,625**