



CONTRACTS MANAGEMENT | CON-011

Contract Lifecycle Management Systems

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Course content

Why Attend

Contract lifecycle management systems centralise contracts, automate workflows and track obligations, reducing risk and improving visibility. Successful implementation depends on process design and adoption.

This Aractech course covers CLM functionality, contract repositories and metadata, authoring and templates, approval workflows, obligation and renewal management, AI-assisted review, integration with procurement and finance, selection and implementation. Participants define CLM requirements.

Course Methodology

- Process design workshops
- Tool demonstrations
- Case studies
- Requirements exercise
- Group discussions

Course Objectives

- Explain CLM capabilities and benefits
- Design contract repositories and metadata
- Automate authoring and approval workflows
- Track obligations, milestones and renewals
- Use AI for contract review and analytics
- Select and implement a CLM system

Target Audience

- Contract managers
- Legal operations professionals

Course content

- Procurement professionals
- IT business analysts

Course outline

Detailed course outline

Day-by-day outline for Contract Lifecycle Management Systems.

Day 1 - CLM Fundamentals

- 09:00-09:45 | Contract life cycle
- 09:45-10:30 | CLM benefits
- 10:30-11:00 | Maturity
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Maturity (continued)
- 11:45-12:30 | Stakeholders
- 12:30-14:00 | Exercise: Process mapping

Day 2 - Repository and Authoring

- 09:00-10:17 | Repository design
- 10:17-10:56 | Metadata
- 10:56-11:00 | Templates and clause libraries
- 11:00-11:30 | Coffee break
- 11:30-12:05 | Templates and clause libraries (continued)
- 12:05-12:43 | Self-service
- 12:43-14:00 | Workshop: Metadata model

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Day 3 - Workflows and Obligations

- 09:00-09:45 | Approval workflows
- 09:45-10:30 | E-signature
- 10:30-11:00 | Obligation tracking
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Obligation tracking (continued)
- 11:45-12:30 | Renewals
- 12:30-14:00 | Exercise: Workflow design

Day 4 - AI and Integration

- 09:00-09:45 | AI contract review
- 09:45-10:30 | Analytics
- 10:30-11:00 | Integration with ERP
- 11:00-11:30 | Coffee break
- 11:30-11:45 | Integration with ERP (continued)
- 11:45-12:30 | Reporting
- 12:30-14:00 | Demonstration: CLM tool

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Day 5 - Selection and Implementation

- 09:00-09:54 | Requirements
- 09:54-10:48 | Vendor selection
- 10:48-11:00 | Implementation
- 11:00-11:30 | Coffee break
- 11:30-12:12 | Implementation (continued)
- 12:12-13:06 | Adoption
- 13:06-14:00 | Capstone: CLM requirements

Seminar dates

Available seminar dates

Live dates and pricing for Contract Lifecycle Management Systems generated from the course details page.

Date	Location	Format	Fee
9 - 13 November 2026	Frankfurt	Classroom	€1,875
14 - 18 December 2026	Rome	Classroom	€3,460
18 - 22 January 2027	Kuala lumpur	Classroom	€1,925
15 - 19 February 2027	Barcelona	Classroom	€2,815
15 - 19 March 2027	London	Classroom	€2,315
19 - 23 April 2027	Munich	Classroom	€3,225
17 - 21 May 2027	Barcelona	Classroom	€2,815
21 - 25 June 2027	Frankfurt	Classroom	€1,875
19 - 23 July 2027	Rome	Classroom	€3,460
16 - 20 August 2027	Kuala lumpur	Classroom	€1,925

Seminar dates

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20 - 24 September 2027	Barcelona	Classroom	€2,815
18 - 22 October 2027	London	Classroom	€2,315
15 - 19 November 2027	Munich	Classroom	€3,225
20 - 24 December 2027	Barcelona	Classroom	€2,815
9 - 13 November 2026	Online / Live	Online / Live	€1,815
14 - 18 December 2026	Online / Live	Online / Live	€1,815
18 - 22 January 2027	Online / Live	Online / Live	€1,815
15 - 19 February 2027	Online / Live	Online / Live	€1,815
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19 - 23 April 2027	Online / Live	Online / Live	€1,815

Seminar dates

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17 - 21 May 2027	Online / Live	Online / Live	€1,815
21 - 25 June 2027	Online / Live	Online / Live	€1,815
19 - 23 July 2027	Online / Live	Online / Live	€1,815
16 - 20 August 2027	Online / Live	Online / Live	€1,815
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