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AUDITING AND GOVERNANCE RISK AND COMPLIANCE | AGRC-058

Conflict of Interest Management

Contact

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Course content

Why Attend

Conflicts of interest arise whenever personal interests could influence, or appear to influence, professional judgement. They occur in procurement, recruitment, investment decisions, board activities and everyday business relationships. Unmanaged conflicts can lead to unfair decisions, fraud, corruption allegations and loss of public and stakeholder trust.

This Conflict of Interest Management training course shows how organisations can identify, disclose, assess and manage conflicts fairly and consistently. Participants learn the types of conflict, how to design policies and declaration processes, how to evaluate declarations and choose appropriate mitigation, and how to monitor and audit compliance.

Course Methodology

• The course is scenario-based. Participants analyse a wide range of conflict situations, review sample policies and declaration forms, decide on mitigation measures and design monitoring tests using data. Group discussion helps participants develop consistent judgement and share practices.

Course Objectives

• Define actual, potential and perceived conflicts of interest

• Explain the governance and legal context for managing conflicts

• Design a conflict of interest policy and declaration process

• Evaluate declared interests and their significance

• Select appropriate mitigation and management measures

• Manage conflicts at board and senior management level

Target Audience

• Compliance and ethics officers

• Governance and company secretarial professionals

• Internal auditors

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- HR professionals

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Course outline

Detailed course outline

Day-by-day outline for Conflict of Interest Management.

Day 1 - Understanding Conflicts of Interest

• 09:00-09:34 | Actual, potential and perceived conflicts explained

• 09:34-10:08 | Financial, family, social and outside employment interests

• 10:08-10:42 | Why conflicts matter for governance and trust

• 10:42-11:00 | Legal and regulatory requirements in overview

• 11:00-11:30 | Coffee break

• 11:30-11:46 | Legal and regulatory requirements in overview (continued)

• 11:46-12:20 | Links between conflicts, fraud and corruption

• 12:20-12:53 | Lessons from cases where conflicts were not managed

• 12:53-14:00 | Exercise: identifying conflicts in workplace scenarios

Day 2 - Policy and Declaration Processes

• 09:00-09:30 | Elements of an effective conflict of interest policy

• 09:30-10:00 | Who must declare, what and when

• 10:00-11:00 | Designing clear declaration forms and systems

• 11:00-11:30 | Coffee break

• 11:30-12:00 | Annual, event-driven and transaction-specific declarations

• 12:00-12:30 | Registers of interests and gifts

• 12:30-13:00 | Communicating the policy and training staff

• 13:00-14:00 | Workshop: reviewing a sample policy and form

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Day 3 - Assessing and Managing Declared Conflicts

- 09:00-09:34 | Criteria for assessing the significance of a conflict
- 09:34-10:08 | Mitigation options: recusal, oversight, divestment and reassignment
- 10:08-10:42 | Documenting decisions and conditions
- 10:42-11:00 | Conflicts in procurement and supplier selection
- 11:00-11:30 | Coffee break
- 11:30-11:46 | Conflicts in procurement and supplier selection (continued)
- 11:46-12:20 | Conflicts in recruitment and promotion
- 12:20-12:53 | Reviewing and updating management plans
- 12:53-14:00 | Exercise: deciding on mitigation for declared interests

Day 4 - Board and Senior Level Conflicts

- 09:00-09:34 | Director duties regarding conflicts in overview
- 09:34-10:08 | Related party transactions and approvals
- 10:08-10:42 | Board procedures for declaring and recusing
- 10:42-11:00 | Conflicts arising from multiple directorships
- 11:00-11:30 | Coffee break
- 11:30-11:46 | Conflicts arising from multiple directorships (continued)
- 11:46-12:20 | Investment and commercial opportunity conflicts
- 12:20-12:53 | Role of the company secretary and board chair
- 12:53-14:00 | Case study: a related party transaction at board level

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Day 5 - Monitoring, Detection and Culture

- 09:00-09:39 | Testing compliance with declaration requirements
- 09:39-10:18 | Data matching to detect undeclared conflicts
- 10:18-10:57 | Investigating suspected undeclared interests
- 10:57-11:00 | Reporting conflict management to governance bodies
- 11:00-11:30 | Coffee break
- 11:30-12:06 | Reporting conflict management to governance bodies (continued)
- 12:06-12:44 | Encouraging openness rather than concealment
- 12:44-13:22 | Continuous improvement of the conflict framework
- 13:22-14:00 | Personal action plan for conflict of interest management

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Seminar dates

Available seminar dates

Live dates and pricing for Conflict of Interest Management generated from the course details page.

Date	Location	Format	Fee
7 - 11 December 2026	London	Classroom	**€2,915**
14 - 18 December 2026	Barcelona	Classroom	**€2,275**
21 - 25 December 2026	Frankfurt	Classroom	**€2,175**
4 - 8 January 2027	London	Classroom	**€2,915**
11 - 15 January 2027	Barcelona	Classroom	**€2,275**
18 - 22 January 2027	Frankfurt	Classroom	**€2,175**
25 - 29 January 2027	Rome	Classroom	**€2,830**
8 - 12 February 2027	London	Classroom	**€2,915**
15 - 19 February 2027	Barcelona	Classroom	**€2,275**
22 - 26 February 2027	Frankfurt	Classroom	**€2,175**

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Seminar dates

Available seminar dates

Live dates and pricing for Conflict of Interest Management generated from the course details page.

Date	Location	Format	Fee
1 - 5 February 2027	Vienna	Classroom	**€3,425**
15 - 19 March 2027	London	Classroom	**€2,915**
22 - 26 March 2027	Barcelona	Classroom	**€2,275**
1 - 5 March 2027	Frankfurt	Classroom	**€2,175**
8 - 12 March 2027	Amsterdam	Classroom	**€3,215**
26 - 30 April 2027	London	Classroom	**€2,915**
5 - 9 April 2027	Barcelona	Classroom	**€2,275**
12 - 16 April 2027	Frankfurt	Classroom	**€2,175**
19 - 23 April 2027	Cape Town	Classroom	**€1,825**
3 - 7 May 2027	London	Classroom	**€2,915**

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Seminar dates

Available seminar dates

Live dates and pricing for Conflict of Interest Management generated from the course details page.

Date	Location	Format	Fee
10 - 14 May 2027	Barcelona	Classroom	**€2,275**
17 - 21 May 2027	Frankfurt	Classroom	**€2,175**
24 - 28 May 2027	Dubai	Classroom	**€2,845**
7 - 11 June 2027	London	Classroom	**€2,915**
14 - 18 June 2027	Barcelona	Classroom	**€2,275**
21 - 25 June 2027	Frankfurt	Classroom	**€2,175**
19 - 23 July 2027	London	Classroom	**€2,915**
26 - 30 July 2027	Barcelona	Classroom	**€2,275**
5 - 9 July 2027	Frankfurt	Classroom	**€2,175**
12 - 16 July 2027	Istanbul	Classroom	**€2,825**

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Seminar dates

Available seminar dates

Live dates and pricing for Conflict of Interest Management generated from the course details page.

Date	Location	Format	Fee
23 - 27 August 2027	London	Classroom	**€2,915**
2 - 6 August 2027	Barcelona	Classroom	**€2,275**
9 - 13 August 2027	Frankfurt	Classroom	**€2,175**
16 - 20 August 2027	Kuala lumpur	Classroom	**€2,425**
6 - 10 September 2027	London	Classroom	**€2,915**
13 - 17 September 2027	Barcelona	Classroom	**€2,275**
20 - 24 September 2027	Frankfurt	Classroom	**€2,175**
11 - 15 October 2027	London	Classroom	**€2,915**
18 - 22 October 2027	Barcelona	Classroom	**€2,275**
25 - 29 October 2027	Frankfurt	Classroom	**€2,175**

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Seminar dates

Available seminar dates

Live dates and pricing for Conflict of Interest Management generated from the course details page.

Date	Location	Format	Fee
4 - 8 October 2027	Munich	Classroom	**€2,425**
15 - 19 November 2027	London	Classroom	**€2,915**
22 - 26 November 2027	Barcelona	Classroom	**€2,275**
1 - 5 November 2027	Frankfurt	Classroom	**€2,175**
8 - 12 November 2027	Paris	Classroom	**€2,810**
27 - 31 December 2027	London	Classroom	**€2,915**
6 - 10 December 2027	Barcelona	Classroom	**€2,275**
13 - 17 December 2027	Frankfurt	Classroom	**€2,175**
20 - 24 December 2027	Rome	Classroom	**€2,830**
7 - 11 December 2026	Online / Live	Online / Live	**€1,625**

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Seminar dates

Available seminar dates

Live dates and pricing for Conflict of Interest Management generated from the course details page.

Date	Location	Format	Fee
14 - 18 December 2026	Online / Live	Online / Live	**€1,625**
21 - 25 December 2026	Online / Live	Online / Live	**€1,625**
4 - 8 January 2027	Online / Live	Online / Live	**€1,625**
11 - 15 January 2027	Online / Live	Online / Live	**€1,625**
18 - 22 January 2027	Online / Live	Online / Live	**€1,625**
25 - 29 January 2027	Online / Live	Online / Live	**€1,625**
8 - 12 February 2027	Online / Live	Online / Live	**€1,625**
15 - 19 February 2027	Online / Live	Online / Live	**€1,625**
22 - 26 February 2027	Online / Live	Online / Live	**€1,625**
1 - 5 February 2027	Online / Live	Online / Live	**€1,625**

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Date	Location	Format	Fee
15 - 19 March 2027	Online / Live	Online / Live	**€1,625**
22 - 26 March 2027	Online / Live	Online / Live	**€1,625**
1 - 5 March 2027	Online / Live	Online / Live	**€1,625**
8 - 12 March 2027	Online / Live	Online / Live	**€1,625**
26 - 30 April 2027	Online / Live	Online / Live	**€1,625**
5 - 9 April 2027	Online / Live	Online / Live	**€1,625**
12 - 16 April 2027	Online / Live	Online / Live	**€1,625**
19 - 23 April 2027	Online / Live	Online / Live	**€1,625**
3 - 7 May 2027	Online / Live	Online / Live	**€1,625**
10 - 14 May 2027	Online / Live	Online / Live	**€1,625**

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24 - 28 May 2027	Online / Live	Online / Live	**€1,625**
7 - 11 June 2027	Online / Live	Online / Live	**€1,625**
14 - 18 June 2027	Online / Live	Online / Live	**€1,625**
21 - 25 June 2027	Online / Live	Online / Live	**€1,625**
19 - 23 July 2027	Online / Live	Online / Live	**€1,625**
26 - 30 July 2027	Online / Live	Online / Live	**€1,625**
5 - 9 July 2027	Online / Live	Online / Live	**€1,625**
12 - 16 July 2027	Online / Live	Online / Live	**€1,625**
23 - 27 August 2027	Online / Live	Online / Live	**€1,625**

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Date	Location	Format	Fee
2 - 6 August 2027	Online / Live	Online / Live	**€1,625**
9 - 13 August 2027	Online / Live	Online / Live	**€1,625**
16 - 20 August 2027	Online / Live	Online / Live	**€1,625**
6 - 10 September 2027	Online / Live	Online / Live	**€1,625**
13 - 17 September 2027	Online / Live	Online / Live	**€1,625**
20 - 24 September 2027	Online / Live	Online / Live	**€1,625**
11 - 15 October 2027	Online / Live	Online / Live	**€1,625**
18 - 22 October 2027	Online / Live	Online / Live	**€1,625**
25 - 29 October 2027	Online / Live	Online / Live	**€1,625**
4 - 8 October 2027	Online / Live	Online / Live	**€1,625**

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22 - 26 November 2027	Online / Live	Online / Live	**€1,625**
1 - 5 November 2027	Online / Live	Online / Live	**€1,625**
8 - 12 November 2027	Online / Live	Online / Live	**€1,625**
27 - 31 December 2027	Online / Live	Online / Live	**€1,625**
6 - 10 December 2027	Online / Live	Online / Live	**€1,625**
13 - 17 December 2027	Online / Live	Online / Live	**€1,625**
20 - 24 December 2027	Online / Live	Online / Live	**€1,625**