

aractech

Global Learning for Operational Leaders



HUMAN RESOURCES AND TRAINING | HRT-043

Certificate in HR Automation Strategies

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Course content

Why Attend

HR automation is transforming how organizations manage people, processes, and performance. Automating repetitive HR tasks improves efficiency, reduces errors, enhances employee experience, and allows HR teams to focus on strategic priorities. This course provides participants with practical knowledge to identify automation opportunities, implement HR technologies, and build smarter HR operations.

Course Methodology

• This course uses an interactive and practical approach through presentations, case studies, group discussions, process mapping exercises, technology demonstrations, and real workplace examples.

Course Objectives

- Understand the role of automation in HR
- Identify HR processes suitable for automation
- Improve efficiency through digital workflows
- Reduce manual errors in HR operations
- Enhance employee experience using automation tools
- Measure automation performance and benefits

Target Audience

- HR Professionals
- HR Managers
- HR Operations Staff
- Digital Transformation Teams

Course outline

Detailed course outline

Day-by-day outline for Certificate in HR Automation Strategies.

Day 1 - Introduction to HR Automation

- Understanding HR automation concepts
- Benefits of automation in HR functions
- Current trends in digital HR
- Common manual HR challenges
- HR processes suitable for automation
- Building the business case for automation

Day 2 - Automating Core HR Processes

- Employee onboarding automation
- Leave and attendance workflow automation
- Payroll support automation
- Recruitment and applicant tracking tools
- Performance review automation
- Employee self-service solutions

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Day 3 - HR Systems and Technology Solutions

- HRIS and integrated HR platforms
- Workflow tools and approval systems
- AI and chatbots in HR services
- Document management automation
- Data privacy and system security basics
- Selecting suitable HR technology solutions

Day 4 - Implementation and Change Management

- Planning an HR automation project
- Stakeholder engagement strategies
- Managing employee resistance to change
- Training users on new systems
- Testing and process improvement
- Ensuring successful adoption

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Day 5 - Measuring Success and Future Strategy

- KPIs for HR automation performance
- Measuring ROI and productivity gains
- Continuous improvement of automated processes
- Future trends in HR technology
- Building a long-term HR automation roadmap
- Final workshop: Create an automation strategy plan

Seminar dates

Available seminar dates

Live dates and pricing for Certificate in HR Automation Strategies generated from the course details page.

Date	Location	Format	Fee
8 - 12 June 2026	London	Classroom	€2,975
6 - 10 July 2026	Kuala Lumpur	Classroom	€1,575
10 - 14 August 2026	London	Classroom	€2,940
31 August - 4 September 2026	Barcelona	Classroom	€2,975
14 - 18 September 2026	Munich	Classroom	€2,975
5 - 9 October 2026	London	Classroom	€2,975
16 - 20 November 2026	Amsterdam	Classroom	€2,975

Live online option

Online delivery is available at €1,250.